




AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number DCHFA-23-0016		Page of Pages		
					1	3	
2. Amendment/Modification Number A001		3. Effective Date Box 16C		4. Requisition/Purchase Request No.		5. Caption Single Family Strategic Plan	
6. Issued by: District of Columbia Housing Finance Agency 815 Florida Avenue, N.W. Washington, D.C. 20001-3017				7. Administered by (If other than line 6)			
8. Name and Address of Contractor (No. street, city, county, state and zip code)				X	9A. Amendment of Solicitation No. DCHFA-23-0016		
					9B. Dated (See Item 11) 7/27/2023		
					10A. Modification of Contract/Order No.		
					10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
<input type="checkbox"/> 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS and IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
E. IMPORTANT: Contractor is not <input type="checkbox"/> is <input checked="" type="checkbox"/> required to sign this document.							
14. Description of Amendment/Modification Solicitation Number DCHFA-23-0016 is hereby amended as follows: 1. Delete page 1 in its entirety and replace with page 1R, attached. 2. Delete page 21 in its entirety and replace with page 21R, attached. Responses to questions received begin on Page 2. Continuation of this contract beyond September 30, is subject to availability of funding.							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer			
				Tara Sigamoni			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia Housing Finance Agency		16C. Date Signed	
(Signature of person authorized to sign)				 (Signature of Contracting Office or person authorized to sign)		08/18/2023	



QUESTIONS AND ANSWERS

1. We understand that the period of performance based on the price schedule is a base year plus three option years. However, the deliverables table on page 9-10 seems to suggest that the level effort is less than a year.

- a. Can you please provide additional information/guidance regarding the expected level of effort. Is this a multi-year effort?

The strategic and implementation plan documents are expected to be delivered in the time specified in this request. It is anticipated that implementation may be a multi-year and/or phased effort. The three-year option will allow the agency and selected contractor to continue implementation in a seamless fashion, without the need for a new procurement.

- b. Are multiple strategic plans and implementation plans expected to be produced under this contract?

No. One strategic plan and implementation plan are expected.

2. Page 25 mentions that questions are due no later than seven calendar days after the pre-proposal conference. When was the pre-proposal conference? Will answers to the questions be posted on-line for all prospective offerors? If so, is there an expected release date for the answers to the questions.

Page 25, section H.4, states in part, “.....If a prospective Offeror has any questions relative to this solicitation, the prospective Offeror shall submit the question in writing to the contact person, identified on page one. The prospective Offerors shall submit questions no later than seven (7) calendar days after the pre-proposal conference, if applicable or seven (7) days prior to the date set for receipt of offers....”

There was no pre-proposal conference. Answers to questions received will be posted on-line for all prospective offerors.

3. Please provide existing Agency research listed in C.2.2.1. c.

The Agency will provide the existing Agency research to the successful contractor.

4. C 2.2.1.d 3 - Is the intention of the DC HFA to produce a bi-weekly payment schedule where a borrower pays ½ of the payment every two weeks?

Yes

5. C 2.2.2 d 2 asks for one additional subsidized loan payment annually. What is the source of the funds for the one subsidized payment?

The source of funds will be determined in collaboration with the selected Contractor. Offerors should present possible funding sources and necessary agency contributions as a part of their response.



6. What is the amount of funds DC HFA has allocated for DPA and CC for the Special Credit Purpose Program in FY 2024, 2025, 2026?

Funds will be allocated based upon recommendation and in collaboration with the selected contractor.

7. What is the amount of funds DC HFA has allocated for DPA and CC for the HPAP in FY 2024, 2025, 2026?

DCHFA does not allocate funds for HPAP. Funds are allocated via the District of Columbia's annual budget process to the Dept. of Housing & Community Development (DHCD). DCHFA administers the funds on behalf of DHCD. The FY2024 HPAP Budget allocation is approximately \$26 million dollars. FY25 & FY26 budget allocations have not been determined at this time.

8. What was the average loan size for first and second loan amounts in the DC4ME Program in FY 2023?

First Trust Average - \$215,000.00
Second Trust Average - \$10,900.00

7. What was the average loan size for first and second loan amounts in the Open Doors Program in FY 2023?

First Trust Average - \$215,000.00
Second Trust Average - \$10,900.00

8. What was the average loan size for first and second loan amounts in the HPAP Programs in FY 2023?

Average First Trust \$127,000.00
Average Second Trust \$ 141,400.00

9. What was total first and second lien loan production in the three respective programs in FY 2023?

DCOD & DC4ME First Trust - 113
DCOD & DC4ME Second Trust – 26
HPAP (second trust only program) - 271

10. What was the percentage of loan production was FHA, VA, and Conventional above and below 80% AMI loan in 2023 and 2022?

DCOD & DC4ME – 86% Conventional, 14% FHA, 0% VA
86% of DCOD & DC4ME loans were below 80% AMI

HPAP – 85% Conventional, 12.7% FHA, 0.7%VA, 0.7 Portfolio
82% of HPAP loans were below 80% AMI