



DCHFHA DC Open Doors Loan Submission Checklist

Lender: _____ **Est. Closing:** _____

Lender Contact Info: _____

Borrower(s): _____

- Underwriter Approval – no Manual U/W
 - FHA 9200 Approval
 - Conventional 1008
- Final Automated Underwriting Findings
 - FHA – DU or LP
 - Conventional – DU or LP
- Final 1003 Application
- Credit Report
 - Must match AUS
- Income Documents per AUS Findings
- Ratified Sales Contract
- Homebuyer Education Certificate
 - Required on Conventional if all Borrowers are First-Time Homebuyers
 - Must meet standards defined by the National Industry Standards for Homeownership Education
- Loan Estimate
- MCC Option Form
- Down Payment Disclosure, if applicable
- Title Company Contact Info _____
- Title Company Wiring Instructions, if receiving DPA